

Greetings!

I am so excited that you are going to join HVAAC in this fund raising activity.

Here are the questions that I have been asked most. If your question or concern is not addressed, please feel free to call me 368-2430 or email me at katiesmoak@knology.net. I look forward to working with you.

Can I pay with credit card? Great Lake Scrip does not accept any credit card payments. Payment must be made by check or money order.

Who do I make my check out to? Checks need to be made payable to Hardin Valley Academy Athletic Council or HVAAC. Scrip certificate payments are not tax deductible because you receive dollar for dollar value.

How do I make sure MY TEAM/CLUB receives credit? As you follow the instructions on the Getting Started flyer, you will be asked to set up your profile. You will be asked for your students name and classroom/group. Indicate your students name in the student name field. In the classroom/group field type you Team/Club name.

Who do I turn in my order and payment to? Your order confirmation page and payment need to be turned in to the front office with SCRIP ORDER clearly marked on the envelope by the end of school each Friday.

When will I get my order? The turn around time is about 1 week. Orders can be picked up from your team's coach/PAC rep by the end of school each Friday.

How will I know my order is ready to be picked up? You will be notified either by email or phone when your order has been completed.

Can my student pick up my order? If you have completed an enrollment form and signed the WAIVER OF RESPONSIBILITY section, your student may pick up your order. Your student will be asked to verify the order (a packing slip is attached to the envelope). Your student will then be asked to sign the packing slip stating they are in receipt of the gift cards. These forms will be kept on file, and HVAAC accepts no responsibility for certificates delivered in this manner.

Are Scrip certificate payments tax deductible? Scrip certificate payments are not tax deductible because you receive dollar for dollar value.

How will I know how much I have earned? After login into www.shopwithscrip.com, click the My Account tab. Choose the Reports option. Then select the Family Order Rebate Summary Report from the drop down menu. Also, once each quarter, HVAAC will provide a summary of each participating family's purchases.

Once again, I look forward to working with you.

Katie Smoak
368-2430